# ♦ ♦ ♦ ♦ ♦ ♦ December 2014 Newsletter ♦ ♦ ♦ ♦ ♦

# Office of Family Violence

801 E. Main Street, Richmond VA 23219 http://www.dss.virginia.gov/community/dv/

# Special Topic- 16 Days of Activism

Even though the 16 Days of Activism to End Gender-based Violence Campaign has already begun (November 25th- December 10th), there is still plenty of time to take part. Throughout the 16 days, activists are convening a "Teach In" on twitter featuring various topics each day. Find the topics and organizations of your interest and follow their Twitter handles on the date of their Teach-in. Topics include: dating violence prevention, grassroots women's organizations and the role of innovation in ending GBV, domestic violence and intersecting issues, views of men & boys on masculinity and patriarch, to name just a few! Retweet, ask questions, or share your thoughts using their Twitter handle (@...) and the hashtags #16Days and #GBVTeachin!

# Fundraising- 5 Donations Pages to Love

Is your donation page on your agency website in bad need of an update? One way to know the answer to this question is to ask, how many people that land on your donor page actually contribute to your organization? This article features 5 donation pages of nonprofits and discusses the points about them that work really well. Some of those points include: use color to evoke a certain emotion; add photos of people served by your organization to give visual appeal (stock photos work well too); remember to keep the page simple; give donor's options such as monthly giving; and use the full width of the page which helps translate the webpage to mobile devices.

# **Board Development- Former Board Members**

Many board members, current and former, contribute a great deal of their personal time and money to the organizations they serve. When a board member's term expires, they are often given a well-meaning and warm thank you. Yet, because of so many other demands, they fall off the radar, never to be contacted again, beyond the standard annual report or newsletter. In this article, the importance of continuing to engage former board members is discussed and tips on how engage them are provided.



# **Funding Opportunities**

Walmart Community Grant Program

Deadline: December 31, 2014

Through the Community Grant Program, Walmart associates are proud to support the needs of their communities by providing grants to local organizations.

## **Upcoming Training**

#### December 8, 2-3:30 Central

<u>Understanding BJS Report:</u>
<u>Nonfatal Domestic Violence,</u>
2003 - 2012

Faculty will discuss the findings of BJS statisticians contained in the Special Report, below, which examines both the NCVS 10-year aggregate IPV data from 2003 to 2012 and the apparent 67% decline in IPV since 1994 (from 9.8 per 1,000 in 1994 to 3.2 per 1,000 in 2012 for persons 12 years and older). Faculty will examine the NCVS data and compare it with incidence/prevalence of IPV from other sources, concluding that the apparent decline is not an accurate depiction of the rates of IPV.

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## Grant FAQ- It's time to look at your budget!

## Should I do a budget amendment and if so, how do I do it?

The end of the calendar year is a great time to review your budget and your spending to-date to determine whether or not a budget amendment is needed. Budget amendments must maintain the integrity of the original proposed work plan. New activities that change the overall scope of services are not acceptable. A budget amendment MAY be used for new items, not previously in the budget, which support ongoing activities, such as a thermal heat machine to treat bed bugs or public awareness costs.

A budget amendment should not be requested to move funds from one category to another simply because funds have not been spent as originally planned. To move funds from one category to another, you will need to describe why funds have not been spent as budgeted and/or that funds originally intended pay for certain expenses have been lost or are no longer available. For instance, if your program experienced staff turnover, in order to move unspent funds from the Salaries line item to the Building line item, you will need to show that funds originally intended to pay for Building costs such as rent have been lost. This is to avoid any appearance of supplantation. The loss of a grant could be one reason, so a denial letter from the funding agency would satisfy this need.

Programs may submit up to 2 budget amendments per grant year (per the Terms and Conditions of the contract) however, they will not be approved during the last 60 days of the grant year. It generally takes our office up to 2 weeks to process them, so please turn in your Budget Amendment Request by April 15th. The sooner the amended budget is approved, the easier it will be for you to spend the funds.

Budget amendment requests should be filled out on the budget amendment form (fill out all tabs) and accompanied by a budget narrative. Get the form on our website <a href="here">here</a>.

### Sad news



Marge Quillen, Executive Director of Hope House, passed away on November 26<sup>th</sup>. Her life's work includes the last 14 years spent in dedication to the Hope House of Scott County with 10 years as the Shelter Manager and the last 4 years as ED. She is survived by 4 daughters and many extended family members and friends.

The family would like to extend their humble gratitude to those who collaborated in the effort to end domestic violence throughout the years alongside Marge and Hope House.

Family and friends will be received to celebrate her life from 5 to 7 p.m., Wednesday Dec. 3rd at Gate City Funeral Home, Gate City. The family requested all in attendance wear purple in honor of her work in domestic violence. *In lieu of flowers, donations will be accepted at Hope House, P.O. Box 1992, Gate City, Va., 24251.* 

## **Upcoming Training**

#### December 10, 3-4:30

The Stalking and Harassment Assessment and Risk Profile

This presentation will introduce the Stalking and Harassment Assessment and Risk Profile (SHARP) and will describe the assumptions and conceptual framework. SHARP is a tool that can be used in conjunction with other risk assessments and tools in the field. SHARP can be used by victims or others on behalf of the victim.

## **Anytime**

Board Development Session I -Board Recruitment, Composition and Orientation

The participant will be able to: recognize the importance of building a diverse board; develop inclusive practices and policies; develop recruitment practices; identify criteria for selecting board members; formalize a process for board nomination; and design an on-board process for new members.

## <u>Board Development Session II -</u> Board Structure and Culture

This section will provide the essential elements to structure a board, ensure it has proper focus and relationship to the Executive Director and staff, and to design, prepare for and run productive board meetings. It will provide concepts and tools including the board book, committee work plan, meeting roles and ground rules, consent agenda and dashboards. An important element of this section is to encourage sharing of best practices currently in use among workshop participants.

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## Resource-New Immigration Policy Resources on National Latin@ Network Website

On November 21, 2014, President Obama announced new administrative reforms regarding immigration. These reforms will prevent the further separation of millions of families and grant them the opportunity to obtain work authorization. Below, are a number of relevant documents and resources:

Read the President's Executive Action

Department of Homeland Security Policies for Apprehension and Detention

Department of Homeland Security Memo on Secure Communities

One-Pager for the Community on Deferred Action

Frequently Asked Ouestions on Deferred Action

Full resource list.

# Resource- Facebook Safety and Privacy

The National Network to End Domestic Violence teamed up with Facebook to create <u>Safety & Privacy on Facebook</u>: <u>A Guide for Survivors of Abuse</u>. This guide lays out both basic and more advanced privacy and safety features of Facebook, which can help survivors when they are trying to maximize privacy when using Facebook or are attempting to document an abusers' online harassment.

## Self-Care Corner- Domestic Violence and the Holidays

With the holiday season upon us, additional stress can- and often is- experienced by both that work in domestic violence programs as well as the clients we serve. While other organizations close during the holidays, domestic violence programs continue to operate, 365 days a year. During the holidays, program staff not only continue to provide needed crisis intervention services, but also organize toy drives and various celebrations to make the holidays as normal as possible for clients. And this doesn't even include any personal preparation needed for family gatherings! Despite all of the seasonal stress, there are many things that can be done to promote wellness within domestic violence programs during this time of year. For the past few years, the National Resource Center on Domestic Violence has released Technical Assistance (TA) Guidance to the field in preparation for the holidays, defined here as the time period beginning the week of Thanksgiving through Three King's Day (January 6th). In this TA Guidance, some questions to ask to plan for the holidays include:

- For staff that worked last year during late November and December, what was your work day like? How wasit different from other times of the year?
- For those that did not work during that time, what type of feedback did you hear from staff and residents about their experience being in shelter during the holiday season?
- What are your biggest concerns during the holiday season, both personally and professionally? Howcan we work together as a team this year to improve both staff and residents' experience during the holidays?
- In what ways does our current environment support staff and address burnout, secondary trauma, and stress?
- What additional supports or changes might we need to make during the holiday season?

To read the entire guidance, which includes tips on how to support staff, click here.



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